

Required Documentation of the National Association of Boards of Pharmacy (NABP)/Foreign Pharmacy Graduate Examination Committee (FPGEC) (Please note that these requirements differ from ECE's normal documentation requirements.)

NABP requires a **General** evaluation report, and requires the ECE report to be sent directly from ECE to NABP, along with original documentation submitted for evaluation. In Section 3 of the application form ("Purpose of evaluation"), please write "NABP/FPGEC", and in Section 4, please indicate that one copy of the report should be sent to NABP.

The following documentation requirements were established by the NABP FPGEC and therefore are required by ECE for evaluation. Both ECE and NABP require a complete set of documents, so you should request at least two official sets of original documents. **In many cases ECE will contact the educational institution(s) that you attended to verify the authenticity of the documents submitted for evaluation. Please note that this verification process may result in substantial delays in the processing of your application.**

- Official educational credentials issued in the official language of the country. These documents must be submitted in an envelope sealed by the issuing body. A seal, stamp, or signature of an official must overlap the flap closure and envelope. The sealed envelope can be submitted to ECE either by the candidate or directly by the issuing body. **Note: Faxed documents will not be accepted.**

- **Official Transcript(s) [issued in sealed envelope]**

An official transcript (grade report), detailing courses, grades, and dates of enrollment, from your college, university, or pharmacy school is required. [Note: if a translation of this document is required, you should request **three** official transcripts. You can use **one** transcript to obtain an English translation. The other **two** transcripts must remain unopened in the original sealed envelope.] The pharmacy program must have required at least four years of full-time study. If additional coursework was required for graduation (for example, pre-pharmacy coursework), then official transcripts for these courses and grades are also required. Each transcript must be signed and sealed by a school official.

- **Proof of Degree [issued in sealed envelope]**

Official proof of degree or qualification from a pharmacy school indicating the title of the degree or qualification and the dates of issuance is required. [Note: if a translation of this document is required, you should request **three** proofs of degree. You can use **one** proof to obtain an English translation. The other **two** proofs must remain unopened in the original sealed envelope.] The pharmacy degree or qualification you received must be the professional degree that leads to licensure or registration or other form of legal permission to practice pharmacy. Each proof of degree must be signed and sealed by a school official.

- Photocopy of your pharmacy degree that was issued upon graduation. [This photocopy does not need to be issued in a sealed envelope.]

- Translation of Non-English Documents

Any document (including all seals and/or stamps) not in English must be accompanied by an official word-for-word English translation, prepared and certified as correct by an official translator (a certified translator, a certified court interpreter, an authorized government official, or an official from the pharmacy school where you obtained the pharmacy degree) or you may obtain an official translation from a professional translation service. Each page of the translation must be signed and dated by the translator, and it must appear on official stationery. Proof of the translator's credentials must accompany each translation. You may not prepare your own translations.

Documentation from the following countries should be issued in English (and therefore do not require translations):

Afghanistan, Australia, Bahrain, Botswana, Cambodia, Cameroon, Caribbean (English-speaking) countries, Egypt, England, Eritrea, Ethiopia, Hong Kong, India, Iraq, Ireland, Israel, Japan, Jordan, Kenya, Kuwait, Liberia, Malaysia, Myanmar, Nepal, New Zealand, Northern Ireland, Oman, Pakistan, Philippines, Qatar, Saudi Arabia, Scotland, Singapore, South Africa, South Korea, Sri Lanka, Sudan, Taiwan, Tanzania, Thailand, Uganda, United Arab Emirates, United Kingdom, Wales, Yemen, Zambia, Zimbabwe

Documentation from the following countries must be submitted to ECE directly by the issuing body via the regular postal service (documents sent via courier delivery will not be accepted), and should be issued in English (and therefore do not require translations):

Canada, Ghana, Nigeria, Sierra Leone

Documentation from a country that is **not** listed in either of the two groups above should be issued in the native language and be accompanied by English translations as noted.